

**FORWARD PLAN OF KEY DECISIONS
INTERNAL CIRCULATION ONLY**

Forward Plan – January 2022 – April 2022

This Plan sets out the key decisions the Council expects to take in forthcoming months. All key decisions should appear in the Plan for at least 28 days before consideration by either Mayor and Cabinet or an Executive Director for delegated key decisions.

Comments on this document should be sent to Emma Aye-Kumi – committee@lewisham.gov.uk

A “key decision”* means an executive decision which is likely to:

Any decision with a total value, expenditure or savings, including any grant and/or matched funding, with a total value in excess of: -

- a) £700,000 in revenue; or
- b) £1.5m in capital; or
- c) A property transaction, disposal or acquisition, in excess of £1.5m.
- d) Any decision that, in the opinion of the Monitoring Officer, has a significant impact on the communities in two or more wards;
- e) Where the Speaker on advice from the Head of Paid Service and/or Monitoring Officer and/or Chief Finance Officer is of the view that the matter is one which ought properly to be treated as a key decision, and informs the proper officer to that effect at least 6 weeks before the decision is in the opinion of the Monitoring Officer likely to be taken.

FORWARD PLAN – KEY DECISIONS

Date of Decision Decision Maker	Description of matter under consideration	Financial Implications (Capital, Revenue or none)	Responsible Officers / Portfolios	Summary of Report
15/11/22 Executive Director for Housing, Regeneration & Environment	Award of Corporate Estate Maintenance Contract Phase 2	??	Akweley Badger Project Officer, Capital Programme Delivery and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	
07/12/22 ED HRPR	Walsham – Budget Requirement		James Ringwood	
7/12/2022 ED CYP	Approval to procure: School Minor Works Programme 2023 (SMWP 23)	Expenditure >£500k	Lemuel Dickie- Johnson x42186	
07/12/22 Executive Director for Corporate Resources	Approval to procure for the provision of Fixed Asset Valuations	Contract award of £350k (c. £70k per year based on usage)	Sofia Mahmood Chief Accountant Councillor Amanda De Ryk, Cabinet Member for Finance and Strategy	https://www.espo.org/estates-management-professional-services-2022-2700-22.html Lot 1A – Fixed Asset Valuation London
07/12/22 Executive Director for Children & Young People Services	Contract Award Report – perinatal mental health	Total contract award of £266,000, funded solely by external Family Hubs and Start for Life Programme grant.	Emily Newell, CYP Joint Commissioner, Emily.newell@lewisham.gov.uk	Contract Award for perinatal mental health peer support programmes, as part of – and Start for Life Programme
11/01/23 Mayor & Cabinet	Financial Monitoring Period 7	n/a	Nick Penny, Head of Service Finance and Councillor Amanda De	Information item

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			Ryk, Cabinet Member for Finance and Strategy	
11/01/23 Mayor & Cabinet	Council Tax Base Report 2023/24		Katherine Nidd, Head of Strategic Finance, Planning and Commercial Finance Councillor Amanda De Ryk, Cabinet Member for Finance and Strategy	The purpose of this report is to ask that M&C recommends that Council sets the Council Tax Base, note the 2023/24 NNDR estimated income, and delegates final approval of the NNDR1 form to the Executive Director for Corporate Resources for 2023/24.
11/01/23 Mayor & Cabinet	Secure Children’s Home for London Children and Pan- London Vehicle for Commissioning	£20k per annum payable only once the provision has launched – cost subject to inflation adjustment	Donna Simeon Chris Barnham, Cabinet Member for Children’s Services and School Performance	To seek approval to become a member of a not-for-profit company, limited by guarantee, provisionally to be known as the Pan London Vehicle. To join the PLV for a five-year period from 1st April 2023 to 31st March 2028.
11/01/23 Mayor & Cabinet	Provision of parking and traffic enforcement division service	Expenditure of £4million estimated annual value of the contract	Kyki Kim-Bajko, Parking Services Manager	
11/01/23 Mayor and Cabinet	Permission to Award – Dementia Hub	£39,726.03 (contract extension) £1.45m. (new 3 year contract with 2 year extension option)	Natalie Sutherland Natalie.sutherland@s elondonics.nhs.uk Tom Brown, ED Community Safety	Permission to award following tender exercise which was agreed at M&C in June 2022. This is reporting on outcome ICB;£290,000 annually. 3 year value = £870,000

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			Paul Bell, Cabinet Member for Health & Adult Social Care	ICB; £39,726.03 extension 22-23
11/01/23 Mayor and Cabinet	Permission to Award – Lewisham Wellbeing Service	£76,712.32 (contract extension) £2.8m (new 3 year contract with 2 year extension option)	Natalie Sutherland Natalie.sutherland@s elondonics.nhs.uk Tom Brown, ED Community Safety Paul Bell, Cabinet Member for Health & Adult Social Care	Permission to award following tender exercise which was agreed at M&C in July. This is reporting on outcome. The contract extension remains within budget. LBL; £25,570.77 ICB; £51,141.55 Contract extension 22-23 LBL; £190,400 ICB; £369,600 New contract annually 3 year value = £1,680,000
11/01/23 Mayor and Cabinet	Permission to Award – New Hope Housing Project	£2.07m (new 3 year contract with options to extend)	Natalie Sutherland Natalie.sutherland@s elondonics.nhs.uk Tom Brown, ED Community Safety Paul Bell, Cabinet Member for Health & Adult Social Care	Permission to award following tender exercise which was agreed at M&C in July. This is reporting on outcome. £414,000 annual cost 3 year value = £1,242,000 LBL; £90,456.48 ICB; £155,967 SLaM; £167,576.52 (for 1 st year only)

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11/01/23 Mayor and Cabinet	On Street Advertising Contract Variation and Extension	There are no expenditure implications. The Authority will derive an extra £497,000 to current Contract end 2030	Geoff Tice Asset Network Manager, Highways and Transport and Councillor Louise Krupski, Cabinet Member for Environment and Climate Action	The Authority entered into a contract with J C Decaux for on street advertising in 2015. J C Decaux have acquired planning permission to change 15 advertising panels to a digital format at 8 sites across the Borough. A digital panel affords the Authority a higher level of income. To compensate for the J C Decaux investment for panel upgrades agreement to a five year contract extension is to be offered. The current fifteen year Contract is due to end 2030. The contract offers the opportunity to extend for this period.
11/01/23 Mayor & Cabinet	Permission to Award to The Commissioning Alliance	Lewisham's total estimated spend over the three year period is £251k which includes the joining fee and other costs. Placement costs are additional and would have to be met even if the council was not in the framework.	Chloe Vergara CLA Placement Contract Manager/Emily Newell, CYP Joint Commissioner	
18/01/23 Council	Approval of the Lewisham Local Plan - Regulation 19		David Syme	Lewisham Local Plan -Regulation 19 Proposed Submission document

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	Proposed Submission document for public consultation		Head of Strategic Planning	Local Plan Policies Map Integrated Impact Assessment Habitats Regulations Assessment Consultation statement Duty to cooperate Statement Infrastructure Delivery Plan
18/01/23 Council	Council Tax Base Report		Katherine Nidd, Head of Strategic Finance, Planning and Commercial Finance/Kathy Freeman, ED Corporate Resources/David Austin, Director of Finance Councillor Amanda De Ryk, Cabinet Member for Finance and Strategy	This report sets out the statutory calculations required in order to set the Council Tax Base and estimates the National Non-Domestic Rates (NNDR) tax base for 2023/24. The Council Tax Base and NNDR estimates are statutory obligations and are key elements in setting the General Fund revenue budget.
18/01/23 Council	Treasury Management Strategy Mid-Year Review		Katharine Nidd	
01/02/23 Mayor and Cabinet	Award report for NHS Health Checks provision	£300k pa	Iain McDiarmid/ Jason Browne	COVID-19 Related Extensions by Directorate Report - 2nd March 2021

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			Tom Brown, Executive Director for Communities	Mayor & Cabinet Award of contract for NHS Health Checks – 5th June 2019 Extension Report March 2022
01/02/23 Mayor & Cabinet	Determination of Lewisham’s admission arrangements for the 2024/25 academic year		Ian Hewison Access and Inclusion Manager Education Services, Children and Young People 020 8314 9567	
01/02/23 Mayor & Cabinet	Lewisham Autism Strategy		Polly Pascoe, Integrated Commissioning Manager and Councillor Paul Bell, Cabinet Member for Health and Adult Social Care	The aim of the report is to gain commitment from the Council to make Lewisham and Autism Friendly Borough and improve the quality of life for people with Autism and their carers. The content of the report has been informed by informed by engagement sessions with service users, carers and staff, followed by a borough-wide consultation exercise. Coproduction panels have supported the development of our action plans and we aim to maintain a coproduction response throughout the implementation of the strategy.
01/02/23 Mayor & Cabinet	Part 1 & 2 – Recommendation regarding the delivery of Extra Care Services by Housing 21 at Cinnamon Court Deptford and	Cost per annum (for both schemes combined): £854,900	Heather Hughes (Lead Commissioner) supported by Jennifer Quested (Joint Commissioner)	
01/02/23 Mayor & Cabinet	Contract for Microsoft Azure Agreement - EMT approval to use framework.	£565k revenue contract	Philippa Brewin (STS)	

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	Mayor and Cabinet to note procurement and delegate authority for award to ED of Corporate Resources.		philippa.brewin@shar.edtechnology.services 07867 186778	
01/02/23 Mayor & Cabinet	Network Links (circuits, broadband, PSTNs)	tbc	Philippa Brewin (STS) philippa.brewin@shar.edtechnology.services 07867 186778	
01/02/23 Mayor and Cabinet	Approval to Procure for the provision of Occupational Health Service and Employee Assistance Programme Provider. Approval for the subsequent award of contract.	Current annual cost of contract £159,810.5 (plus VAT)	Claudia Menichetti, Head of Employee Services	
01/02/23 Mayor and Cabinet	Permission to Extend the Humankind (Adult Substance Misuse Contract)	£668,700 P/A	Danny Waites Ext: 48015	The Mayor and Cabinet are recommended to agree to a two year permitted extension for the Humankind Contract (Adult Substance Misuse Service) from April 2023 to March 2025
01/02/23 Mayor and Cabinet	Statement of Community Involvement		Michael Forrester	
08/02/23 Mayor and Cabinet (Budget)	2023/24 Budget Report		Katherine Nidd, Head of Strategic Finance, Planning and Commercial Finance/Kathy Freeman,	

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			ED Corporate Resources/David Austin, Director of Finance	
01/03/23 Council	2023/24 Budget Report		Katherine Nidd, Head of Strategic Finance, Planning and Commercial Finance/Kathy Freeman, ED Corporate Resources/David Austin, Director of Finance Councillor Amanda De Ryk, Cabinet Member for Finance and Strategy	
21/03/2023 ED CYP	Contract Award Report for School Minor Works Programme 2023 (SMWP 23)	Award of contracts greater than 200K	Lemuel Dickie Johnson x42186	
08/03/2023 Mayor & Cabinet	Approval to appoint operator for concessions contract at Beckenham Place Park lake		Peter Maynard Parks Contract Officer and Councillor Andre Bourne - Cabinet Member for Culture and Leisure	Awaited

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08/03/23 Mayor and Cabinet	Selective licensing: Consultation response and proposals to introduce a new licensing scheme		Rhona Brown Head of Private Sector Housing and Home Improvement	
08/03/23 Mayor & Cabinet	Reduction and Recycling Strategy		Wendy Nicholas (Strategic Waste and Environment Manager) 020 8314 2194	
08/03/23 Mayor & Cabinet	Approval to re-procure the Lewisham Learning Disability Framework Agreement	Total value of contracts commissioned under the Framework approx. £17.3 million per annum (Total value approx. £69.2 million)	Tom Bird, Integrated Commissioning Manager / Heather Hughes, Joint Commissioning Lead, Complex Care	To seek approval for the reprocurement of the Lewisham Learning Disability Framework Agreement (expiring 31/08/2023)
08/03/23 Mayor & Cabinet	Lewisham Climate Emergency Action Plan		Martin O'Brien, Climate Resilience Manager	
08/03/23 Mayor & Cabinet	Temporary Accommodation Acquisition Procurement (Part 1 & 2)		Jacob Foreman, Housing Services Policy and Strategy Officer	The report seeks approval from Mayor & Cabinet for the housing service to go to procurement for temporary accommodation services
08/03/23 Mayor & Cabinet	Approval to confirm an Article 4 Direction to withdraw permitted development rights for the change of use from		David Syme, Strategic Planning Manager	

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	dwelling house (Use class C3) to small HMO's (Use Class C4)			
08/03/23 Mayor & Cabinet	Approval to confirm an Article 4 Direction to withdraw permitted development rights for the change of use from Use class E (retail, office and industrial) to Use class C3 (dwelling house) within our town centres, industrial areas and employment sites.		David Syme, Strategic Planning Manager	
08/03/23 Mayor & Cabinet	CIL Governance proposals		Julia Robins, Developer Contributions Manager	
08/03/23 Mayor & Cabinet (slipped from February)	Learning Disability Framework: approval to procure supported living contract	Total values of contracts being procured in LDF3 & LDF4 Approx. £21.1 million (4 year contracts)	Tom Bird, Integrated Commissioning Manager / Heather Hughes, Joint Commissioning Lead, Complex Care	Learning Disability Framework: To seek approval for the procurement of a supported living contract to be included in the previously approved fourth phase of the procurement of Framework services (LDF4) & to agree an extension to this and other contracts to cover the period of procurement. In addition to request M&C delegate authority to the Executive Director, Community Services (in consultation with Director of Law, Governance and Elections and the relevant portfolio holder) to select the preferred contractors post tender for the award of contracts for LDF3 & LDF4.

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08/03/23 Mayor & Cabinet (slipped from February)	Permission to extend the current lead home care provider contracts		Tristan Brice	Permission to extend the current lead home care provider contracts for 5 months i.e. to 31 August 2023 to enable the new contracts to be mobilised
08/03/23 Mayor & Cabinet (slipped from February)	Riverside Youth Club development project – Approval to award.	Grant & public donation funded. Plus £80k CYP.	Tony Solly/Adam Platt, Ikwuoma Mkparu Capital Programme Delivery & CYP	Approval to award a contract for works to site. Estimated cost is £1,250,000.
08/03/23 Mayor & Cabinet (slipped from February)	Right to Buyback 2		Fred Nugent - Principal Development & Land Manager, Inclusive Regeneration	This report asks for approval to purchase properties from the open market to provide quality temporary accommodation for families within Lewisham. Exec Support Officer - Anisha Faruk
08/03/23 Mayor & Cabinet (slipped from February)	BfL Appropriation for planning purposes	TBC	James Ringwood and Councillor Brenda Dacres, Cabinet Member for Housing Development and Planning	Appropriation for planning purposes required for a number of schemes within the Building for Lewisham programme. This is subject to the relevant BfL schemes being within budget and proceeding to start on site - Appropriation for planning purposes needs to happen prior to start on site. This report has been moved to October given delay to start on sites dates.
April 2023 Mayor and Cabinet	BfL approval to enter into contract		James Ringwood and Councillor Brenda Dacres, Cabinet Member for Housing Development and Planning	

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May 2023	Public Space Protection Order consultation outcome		James Lee	
May 2023 Mayor & Cabinet	Building for Lewisham Budget requirements parts 1 & 2	Awaited	James Ringwood Senior Development and Land Manager and Councillor Brenda Dacres - Cabinet Member for Housing Development and Planning	Relates to Home Park and Edward Street developments